

APPENDIX B11

BILLING FOR INTO-PLANE ISSUES

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry, and Instructions</u>
DI Code	1-3	Enter FP1 (charge) or FP2 (credit).
RI Code	4-6	Enter the RI code of the <b>bill- ing</b> office.
Type Issue Code	7	Perpetuate from the DD Form 1898, <b>AVFUELS</b> Into-Plane Sales Slip (hereafter referred to as the into-plane sales <b>slip</b> ) when present; otherwise, leave blank.
Stock Number	8-20	Enter the NSN.
Type of Bill Code	21-22	Enter a type of bill code or leave blank.
Quantity	23-29	Enter the billed or credit quantity.
Document Number	30-43	Constructed by the billing office as follows:  30-35 Perpetuate the <b>DoDAAC</b> of the requisitioner from the into-plane sales slip.  36-39 Year of decade and day of year of issue.  40-43 For Navy and Marine Corps, enter the last 4 digits of the preprinted serial number of the into-plane sales slip. For Army and Air Force, enter the last four digits of aircraft tail/serial number.
Major Force Program	44	Perpetuate the MFP from the into-plane sales slip.
Supplementary Address	45-50	Perpetuate the supplementary address from the into-plane sales slip.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>	
Signal Code	51	Perpetuate the SC from the into-plane sales slip.	
Fund Code	52-53	Perpetuate the fund from the into-plane sales slip.	
Bill Number	54-58	Enter bill number from SBR.	
Customer Id	59-61	Perpetuate from the into-plane sales slip.	
Special Data	62-64	Enter last three positions of the billing office <b>DoDAAC</b> when required by departmental procedures. Otherwise, leave blank.	
Amount	65-73	Enter the amount billed or credit allowed.  65-71 Dollars 72-73 Cents	
Aircraft Mission/ Design Series	74-76	Perpetuate the data from the into-plane sales slip.	
Unit Price	77-80	Enter the standard unit price:  77 Dollars 78-80 <b>Mills</b>	

## APPENDIX B12

### BILLING FOR TRANSPORTATION

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter <b>FQ1</b> (charge) or FQ2 (credit).
<b>RI Code</b>	4-6	Enter the RI code of the billing office.
Description	7-29	Enter descriptive phrase for the type of service. For example, PREMIUM TRANS.
Variable	30-44	<p><u>From DoD BILLING OFFICES:</u></p> <p>30-35 Enter the <b>DoDAAC</b> of the billed office for billings to DoD Components and the requisitioner DoDAAC for billings to <b>non-DoD</b> activities.</p> <p>36-38 Enter the year within decade and month of billing.</p> <p>39-44 Leave blank.</p> <p><u>From GSA BILLING OFFICES:</u></p> <p>30-43 Enter the document number to which charges apply.</p> <p>44 Enter suffix, if applicable.</p>
Supplementary Address	45-50	Leave blank.
Signal Code	51	Leave blank.
Fund Code	52-53	For GSA <b>level</b> A and B pack surcharges follow the guidance provided in chapter 2; otherwise perpetuate from the order or requisition.
Bill Number	54-58	Enter bill number from SBR.
Blank	59-64	Leave blank.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Amount	65-73	Enter the amount of the charge or credit.  65-71     Dollars 72-73     Cents
Blank	74-80	Leave blank.

APPENDIX B14

SUMMARY BILLING RECORD

<u>Field Legend</u>	<u>Positions(s)</u>	<u>Entry ' and Instructions</u>
DI Code	1-3	Enter FS1 (net charge) or FS2 (net credit).
Internal Service Use	4	Reserved for internal billed service use. Billing office; leave blank.
Record Count	5-7	Enter the number of detail billing records which support this summary billing record (may not exceed 494).
Appropriation/Fund Account Credited	8-18	Enter the appropriation/fund account reimbursed.
Billing Office (RI Code)	19-21	Enter RI code of the billing office.
Internal Use	22-27	Except as noted <b>below</b> <sup>1</sup> this field is reserved for internal DoD Component use.
FMS Country Code	28-29	If FMS, enter the FMS country code; otherwise, <b>leave</b> blank.
Billed Office (DoDAAC)	30-35	Enter <b>DoDAAC</b> of the billed office.
Year Within Decade and Month Billed	36-38	Enter the year within decade and the month in which <b>bill-</b> ing was prepared; e.g., Oct 86 will be entered as 610.
Information Indicator	39	Enter applicable code or leave blank.
Bill Number	40-44	Enter bill number.
Billing Office (DoDAAC)	45-50	Enter DoDAAC of the <b>billing</b> office.

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<sup>1</sup>For DLA FF&V bills to Air Force enter the requisitioning DoDAAC from the document number **field** of the requisition.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
Blank	51	Leave blank.
Fund Code	52-53	Perpetuate from supporting detail billing records.
Appropriation/Fund Account Charged	54-64	Enter the appropriation/fund account disbursed.
Amount	65-73	Enter the net charge or credit amount of the detail billing records supporting this summary billing record.
Year Within Decade and Month Reported	74-76	Enter the year within decade and the month in which the charge was entered in the accounting records of the billed office; e.g., Feb 85 will be entered as 502.
Blank	77-79	Leave blank.
Billed Office Indicator	80	Enter "X" to indicate SBR submitted by a billed office.

APPENDIX B17

CASH DISCOUNTS

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>
DI Code	1-3	Enter <b>FW1</b> (charge) or <b>FW2</b> (credit).
Billing Office (RI Code)	4-6	Enter the RI code of the billing office.
Description	7-29	Enter descriptive phrase for the <b>type</b> of service. For example, <b>CASH DISCOUNT</b> .
Variable	30-44	<p><u>From DoD BILLING OFFICES:</u></p> <p>30-35 Enter the <b>DoDAAC</b> of the <b>billed</b> office for <b>billings</b> to DoD Components and the requisitioner <b>DoDAAC</b> for billings to <b>non-DoD</b> activities.</p> <p>36-38 Enter the year within decade and month of billing.</p> <p>39-44 Leave blank.</p> <p><u>From GSA BILLING OFFICES:</u></p> <p>30-43 Enter the document number to which charges apply.</p> <p>44 Enter suffix, if applicable.</p>
Supplementary Address	45-50	Leave blank.
Signal Code	51	Leave blank.
Fund Code	52-53	Perpetuate from the order or requisition.
Bill Number	54-58	Enter bill number from SBR.
Blank	59-64	Leave blank.

<u>Field Legend</u>	<u>Position(s)</u>	<u>Entry and Instructions</u>	~~~~~
Amount	65-73	Enter the amount of the charge or credit.  65-71     Dollars 72-73   '   Cents	
Blank	74-80	Leave blank.	